

**Oahe Child Development Center
Policy Council Meeting Minutes
Monday, March 27, 2023**

Policy Council Members Present: Ona Arnold, Matt Owens, Nick Tucker, Julie Peterson, Amber Shaw, Mariah Schnabel, Christine Flax and Alicia Sevier.

OCDC Staff Present: Sue Glodt, Pat Hoffman, Kim Leiferman, Michelle Broers and Tina Boxley.

Call to Order: 6:00 pm

Quorum Established: 6:00 pm

Approval of Agenda: Motion to approve agenda with addition of COLA & Quality Improvement Applications under New Business made by Amber, 2nd by Christine, motion carried.

Announcements:

ACF-PI-HS-23-02 – Sue reviewed the program instruction regarding COLA & Quality Improvement funds.

Regional Office Site Visit – Regional Office was unable to make Policy Council meeting tonight, due to weather delays. PC and Board members available will meet with Kathleen tomorrow at 1:00 pm.

Consent Agenda:

Minutes

EHS Monthly Report

HS Monthly Report

Meals/ Snacks

Financial Statement

Credit Card Statement

Motion to approve Consent Agenda made by Christine, 2nd by Mariah, motion carried.

Board Report: Alicia reviewed Board meeting items with the group.

Old Business:

None

New Business:

Self-Assessment Summary and Action Plan – Sue and Pat reviewed self-assessment process and action plan. Motion to approve self-assessment summary and action plan made by Christine, 2nd by Amber, motion carried.

Child Outcomes and Curriculum Committee Minutes – Pat and Sue discussed new DRDP reports with child outcomes and reviewed curriculum committee minutes. Motion to

accept child outcomes and curriculum committee minutes made by Matt, 2nd by Nick, motion carried.

Job Description Updates – Recommendations for job description updates were reviewed. Motion to approve updates to job descriptions made by Mariah, 2nd by Christine, motion carried.

COLA Application – COLA application was discussed previously. Sue and Kim reviewed the application with Policy Council. Motion to approve COLA application made by Julie, 2nd by Nick, motion carried.

Quality Improvement Application – Sue and Kim reviewed the Quality Improvement application. The wage scale was also reviewed to show permanent increases after COLA and Quality Improvement funding. Motion to approve Quality Improvement application made by Amber, 2nd by Mariah, motion carried.

Training:

Health Services and Safety Practices – Michelle and Tina shared information regarding health and safety services and what they entail and how they are provided.

Motion to adjourn at 6:41 pm made by Matt, 2nd by Nick, motion carried.

Next Regular Meeting-April 24, 2023 - 5:30 p.m. Dinner, 6:00 p.m. Business Meeting